

**Clermont County  
Transportation Improvement District  
Board of Trustees Meeting**

Minutes of the Regular Meeting  
Friday, March 11, 2011

**A. Call to Order**

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:06 A.M., Friday, March 11, 2011, at the Clermont County Engineers Office, 2381 Clermont Center Drive, Batavia, Ohio 45103.

**Attendees:**

Board Members: David Spinney, Chair  
Larry Fronk, Vice Chair  
Pat Manger, Secretary/Treasurer  
Ken Geis, Member  
Matt Van Sant, Member

**Other Guests:**

Steve Wharton, CCTID  
Karen Swartz, Commissioners Office  
Rusty Schuermann, Legal Counsel  
Wayne Bastin, Bastin & Company  
Steven Shadix, Entran  
Karl Schultz, Miami Township  
Jeremy Evans, CCEO  
Bob Koehler, OKI  
Rick Evans, H&B  
John Offenberger  
Jennifer Kunz, TEC Engineering  
Jim and Faye Miller  
Andy Kuchta, OED  
Lyle Bloom, Water Resources  
Aaron Littman, TEC  
Caroline Duffy, Barr & Prevost  
Gerard Berding, GJ Berding  
Sandra West, CCEO

Cindy Minter, MACTEC  
Deb Osborne, ENTRAN  
Andy Fluegemann, ODOT D8  
Cindy Wallace, TranSystems  
Tim Foley, ME Companies  
Frank Aransky, ASI  
Ed Humphrey, Commissioner  
Steve Mary, ODOT D8  
Bill Brayshaw, Hamilton County Engineer  
Ron Roberts, Roberts Engineering  
Katie Dillenburger, BayerBecker  
Eric Kistner, Stantec  
Andy Shahan, LJB  
Bud White, Milford  
Warren Walker, Duke Energy  
Andy Brossart, 5/3

**B. Approval of Minutes**

*Motion by Mr. Fronk, seconded by Mr. Van Sant, to approve the minutes of the February 18, 2011 Regular Meeting of the Clermont County Transportation Improvement District, as submitted, upon roll call vote, carried with members present voting aye.*

**C. Transportation Improvement Projects Progress Updates**

1. **OKI/ICC Update** – Mr. Fronk advised that Warren County has formed a TID and will now be represented on the ICC Committee. Clermont Senior Services received recommendations for three federal grants for three new vehicles. A TIP modification was recommended for additional paving to State Route 132 and authorization to purchase additional right of way for the loop ramp at State Route 28 and I-275.
2. **Planning & Development** - Steve Wharton, CCTID, noted that Group 4 letters of interest need to be evaluated and will be working to get consulting firms under contract. Mr. Wharton discussed the selection process for consultants and the black-out period clause. Mr. Wharton noted that the TID needs to support the updating of the County

Thoroughfare Plan, and to link it to freight plans. Mr. Spinney advised that the Thoroughfare Plan update is a high priority for the County. Discussion was held on the need for a transit route between the University of Cincinnati Main Campus and UC East Campus. Mr. Spinney advised that such a route would need to be subsidized by UC. Discussion ensued on the federal transportation bill and Mr. Wharton noted that there will be no increase in gas tax funds and that the current legislation is using current funding levels and recommending consolidation of programs. Ed Humphrey, Commissioner, noted that Representative Mica suggested that local officials contact their representatives to get support prior to September. Representative Mica is working diligently to get a new transportation bill enacted.

3. **Eastern Corridor** – Mr. Manager advised that ENTRAN was authorized by ODOT to create the website for the Eastern Corridor project. Steven Shadix, ENTRAN, advised that the kickoff meeting for the Business Case Assessment will provide much needed input. Mr. Wharton will attend the meeting. Mr. Wharton noted that the market assessment work still needs to be completed. Concerns were raised about recent discussion at the City of Cincinnati relative to "BRT" or Bus Rapid Transit and using the Oasis Rail Line as a bus line. A meeting to discuss a proposed bus line will be held at the end of March, there is currently no funding for this proposed project. Andy Fluegemann, ODOT, advised that a public meeting will be held in early April to present alternatives for the Oasis Rail Line. A press release is forthcoming and updates will be on the website.
4. **Eastern Corridor Segment IVa** – Cindy Wallace, Transystems, advised that HNTB is working on select link analysis. Mr. Manger noted that comments were reviewed by CCEO staff and sent back. Mr. Spinney noted that this is an ODOT project.
5. **IR-275/SR 32 Interchange** – Andy Fluegemann, ODOT, advised that right of way plans have been submitted.
6. **Eastgate North Frontage Road** – Andy Fluegemann, ODOT, noted that all properties are being re-appraised to determine fair market value. A sale date for this project is in 2012.
7. **Wolfpen-Pleasant Hill Road Improvements** – Craig Stephenson, CCEO, stated that final plans were submitted to ODOT. The sale date is set for April, 2011.
8. **Business 28 - Phase 1 Improvements** – Craig Stephenson, CCEO, stated that final plans were submitted to ODOT.
9. **SR 28 (I-275 to Castleberry)** – Craig Stephenson, CCEO, stated that final plans were submitted to ODOT. Mr. Manger noted that construction of the project is expected to start in June and coordinating traffic will be a top priority, along with the other two projects in the area.
10. **Clough Pike Improvements** – Craig Stephenson, CCEO, advised that URS is currently working on Stage 3 plans and they will be submitted to ODOT by April 1.
11. **Stonelick-Williams Corner Covered Bridge** – Craig Stephenson, CCEO, advised that stage 2 plans have been reviewed and they are awaiting comments from ODOT. Mr. Stephenson noted that citizens have come in to review the plans per Section 106 guidelines. Andy Fluegemann advised that ODOT needs information on the public involvement.
12. **SR 32 East** – Steve Wharton, CCTID, advised that spacing issues continue to be a problem. Census information may change the urban area and resolve some of the spacing issues but this information will not be updated until the fall of 2012.
13. **Tina Drive Extension** – Craig Stephenson, CCEO, noted the archeological studies will be completed soon. A sale date is set for 2012.

- 14. Aicholtz Connector** – Deb Osborne, ENTRAN, stated that comments have been reviewed and they are moving forward with the preferred alternatives. The archeological studies will begin soon. Mr. Wharton advised that additional review will be needed for stormwater concerns and the Ivy Pointe Blvd Extension.
- 15. SR450 Improvements** – Tim Foley, ME, noted that he is preparing responses to ODOT. Mr. Wharton stated he needed cost estimates for proposed construction.
- 16. US50/SR131 Intersection Improvements** – Katie Dillenburg, Bayer Becker, stated that plans have been submitted to ODOT. She is working on utility plans. Craig Stephenson, CCEO is meeting with ODOT to resolve issues.
- 17. US50/SR450/Eastman Drive Improvements** – Ron Roberts, Roberts Engineering, advised that plans have been submitted to ODOT for approval. A clean slate meeting will be held at the end of the month. The TATA companies will be hosting the meeting at their offices. Discussion was held about changing the public meeting time from the standard time of 5 to 7pm. Since most of the attendees will be from the Park 50 area the time will be changed to 4 to 6pm.
- 18. SR 28 Improvements (Branch Hill-Guinea to SR 48)** – Craig Stephenson, CCEO, stated that Kleingers & Associates is working with the utility companies to finalize pole locations. They will finalize right of way plans soon and the Open House is tentatively scheduled to occur in late April.
- 19. SR 28/Branch Hill-Guinea Intersection Improvements** – reported in item #18.
- 20. Old SR 74 Widening** – Frank Aransky, American StructurePoint, stated that traffic volumes in the project area have doubled since the opening of the Old SR 74 Connector to Clermont College. They are currently evaluating the comments and the Batavia Township Trustees have declined to do a gateway enhancement within the project area.

#### **D. Financial Items**

- 1. Monthly Financial Report** - Mr. Manger reviewed the financial report and checks written.  
  
*Motion by Mr. Van Sant, seconded by Mr. Geis, to accept the monthly financial report as submitted, upon roll call vote, carried with members present voting aye.*
- 2. 2011 Operational Budget Presentation** - Mr. Manger reviewed the proposed Fiscal Year 2011 Operational Budget. The Finance Committee needs to meet to discuss the need for additional bond funding. Mr. Geis requested to see the total commitments for the TID. The Finance Committee will discuss at the next meeting. The reports can be revised to show the total commitments. Mr. Spinney requested updated expenses on construction. Discussion was held on the time delays with the Federal process for transportation projects. Commissioner Humphrey noted that the CCAO and NACO are working to reduce "red tape" and they have requested input from those affected. Steve Mary, ODOT Deputy Director, District 8, stated that they are reviewing the process also.

#### **E. New Business**

- 1. Adoption of Resolution No. 2011-02, a Resolution Authorizing Notice to Contractors and Acceptance of Bids for the Business 28- Phase 1 Project, PID 79111, Construction Contract.**

*Motion by Mr. Fronk, seconded by Mr. Van Sant, to adopt Resolution No. 2011-02, a Resolution Authorizing Notice to Contractors and Acceptance of Bids for the Business 28-Phase 1 Project, PID 79111, Construction Contract, as submitted, and upon roll call vote, carried with members present voting aye.*

- 2. Adoption of Resolution No. 2011-03, a Resolution Authorizing Notice to Contractors and Acceptance of Bids for the Wolfpen-Pleasant Hill Road Improvements Project, PID 82139, Construction Contract.**

*Motion by Mr. Fronk, seconded by Mr. Van Sant, to adopt Resolution No. 2011-03, a Resolution Authorizing Notice to Contractors and Acceptance of Bids for the Wolfpen-Pleasant Hill Road Improvements Project, PID 82139, Construction Contract, as submitted, and upon roll call vote, carried with members present voting aye.*

- 3. Adoption of Resolution No. 2011-04, a Resolution Adopting the Fiscal Year 2011 CCTID Operational Budget, with revisions in the amount of \$22,240 due to a voided check.**

*Motion by Mr. Geis, seconded by Mr. Fronk, to adopt Resolution No. 2011-04, a Resolution Adopting the Fiscal Year 2011 CCTID Operational Budget, with revisions in the amount of \$22,240 due to a voided check, as revised, and upon roll call vote, carried with members present voting aye.*

- 4. Authorization of the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 01 to Agreement 2011-03 with Evans Landscaping Inc. for asbestos removal associated with the demolition of structure located at 5819 Wolfpen-Pleasant Hill Road, Miami Township, Clermont County, OH as necessary for the Wolfpen-Pleasant Hill Road Improvement Project (PID 82139), increasing the contract price by \$4,000.00, making a new not-to-exceed-amount under the Agreement of \$17,500.00, and increasing the contract time to April 30, 2011.**

*Motion by Mr. Geis, seconded by Mr. Van Sant, to authorize the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 01 to Agreement 2011-03 with Evans Landscaping Inc. for asbestos removal associated with the demolition of structure located at 5819 Wolfpen-Pleasant Hill Road, Miami Township, Clermont County, OH as necessary for the Wolfpen-Pleasant Hill Road Improvement Project (PID 82139), increasing the contract price by \$4,000.00, making a new not-to-exceed-amount under the Agreement of \$17,500.00, and increasing the contract time to April 30, 2011, as submitted, and upon roll call vote, carried with members present voting aye.*

#### **F. Public Comments – No public comments were made at the meeting.**

**G. Upcoming Meeting Schedule**

Next Regular meeting:


April 8, 2011 at 9:00 A.M.  
Clermont County Engineers Office  
2381 Clermont Center Drive  
Batavia, OH 45103

**H. Adjournment**

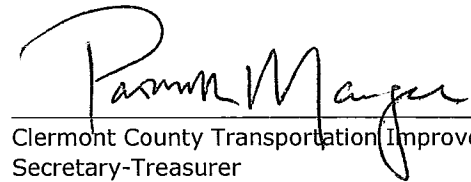
*Motion by Mr. Van Sant, seconded by Mr. Fronk, to adjourn the meeting of the Clermont County TID, upon roll call vote carried with all members present voting aye.*

---

Approved at a regularly scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, this 8<sup>th</sup> Day of April, 2011.

  
Clermont County Transportation Improvement District  
Chair

Attest:

  
Clermont County Transportation Improvement District  
Secretary-Treasurer

Motion to Approve: Mr. Frank

Seconded by: Mr. Geis